

Thank you for your interest in becoming a general member of the Zig Zag Young Women's Resource Centre's Management Committee (MC)! To help you get a sense of what is involved in the role, this info sheet answers some common questions. If you would like further information about what we do and how we do it, please contact Zig Zag's CEO, Stephanie on 3843 1823 or at stephanie@zigzag.org.au

What are the qualities I need to be considered for membership of the MC?

- A strong commitment to intersectional feminist principles, collaborative approach to governance and decision making, and supporting Zig Zag's work, values and sustainability.

How does the MC work?

- New members start as general members, with the opportunity to nominate for executive positions over time. All members are legally responsible for governance and oversight of the organisation; executive members (Chair, Vice Chair, Treasurer, and Secretary) have additional responsibilities.

What do MC members do?

- Provide oversight and governance, chiefly through our monthly meetings, where we review operational and financial reports, discuss business arising, and make decisions on issues that need our attention.
- Review documents before and between meetings, make decisions between monthly meetings where necessary, and attend additional meetings for particular projects and subcommittees from time to time.
- Assist with human resource management through supporting the CEO in their role.
- Use collaborative practices, including fully discussing matters, ensuring everyone has opportunities to contribute and raise concerns/questions to relevant matters, and make consensus-based decisions.

What will I be expected to do if I am appointed to the MC? How much time will I be committing to Zig Zag?

- Attend monthly meetings (approx. two hours) and take an active role in discussions: share ideas, raise concerns, ask questions, and engage in collaborative and consensus-based decision-making.
- Read organisational and financial reports, as well as other relevant documents, prior to monthly meetings (approx. one or two hours' reading per month).
- Review and provide feedback on specific policies, processes, or options for decision-making as needed.
- Engage in subcommittee work and/or special projects according to your interests and strengths.

If I am interested in joining the MC, what should I do next?

1. Fill in the Expression of Interest (EOI) form – this will guide you through providing necessary information (your interest in joining our MC, specific areas of knowledge/experience you bring, etc.) and an affirmation your ability to commit the time required to fulfil MC member responsibilities.
2. Submit the Expression of Interest (EOI) form and your resume to stephanie@zigzag.org.au.
3. Once we receive your EOI, the CEO will be in contact with you to discuss your interest further.

The MC reviews all applications for membership, with new members appointed at an AGM or, when casual vacancies arise, by consensus decision. New members attend an induction session with the CEO and receive comprehensive information about their responsibilities. New members are also paired with a buddy, an experienced member of the MC who provides support and mentoring through their first year on the MC.

Please note that all MC members are required to be financial members of Zig Zag and nominations for Management Committee Membership are open to women, trans and gender diverse people only.